- All checks, cashiers checks or money orders should be made payable to Thomas Tours and mailed directly with an enclosed reservation/payment form to Thomas Tours, 2405 12th Avenue South, Nashville, TN 37204-2415.
 Credit/Debit Card payments can be made by calling Thomas Tours at 615-292-0470 or 800-292-0470 during business hours (8:30 AM - 5:00 PM central). Please note, a 3% processing fee will be applied to all credit/debit card payments.
- No invoices will be sent. Therefore, it is each individual's responsibility to keep his or her payments current.
- Space for the trip is limited, therefore, reservations will be accepted on a first come, first serve basis according to the date your initial deposit is received.
- All returned checks are subject to a \$25.00 service fee.

CANCELLATION POLICY

In the event of cancellation, the following policy will adhere:

- Cancellations received on or before December 6, 2018 will result in an administrative fee of \$75.00 per person.
- Cancellations received between December 7, 2018 and January 3, 2019 will result in a cancellation fee of \$400.00 per person.
- Cancellations received between January 4, 2019 and January 31, 2019 will result in a cancellation fee of \$600.00 per person.
- Cancellations received between February 1, 2019 and the date of departure will result in a cancellation fee of \$800.00 per person.
- All cancellations must be sent directly in writing to Thomas Tours, 2405 12th Avenue South, Nashville, TN 37204-2415. You can also email your cancellation to <u>Warren@thomastoursinc.com</u>. In the cancellation email, please include the name of the school, grade and destination along with the name of the student and mailing address.
- Students who have been cancelled from the trip due to disciplinary reasons, academic probation, quit band or have changed schools will still be bound by the cancellation policy.
- All refunds will be processed in a timely manner.

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|---------|-------------------|-------------------|--|
| | PAYMENT | FORM | |
| | BEARDEN HIGH S | CHOOL BAND | |
| | WALT DISNEY WORLD | MARCH 15-19, 2019 | |
| | (FINAL PAYMENT D | UE BY 2/1/2019) | |

| STUDENT'S FULL NAME | AMT. PAID |
|--|--|
| TRAVELING PARENT'S FULL NAME | |
| ADDRESS | |
| CITY | STATE ZIP |
| PHONEE-MAIL *All payments should be mailed to Thomas Tours, 24 *=================================== | 05 12 th Avenue South, Nashville, TN 37204-2415 |
| <u>PA'</u> BEARDEN WALT DISNEY WOR | /MENT FORM HIGH SCHOOL BAND RLD MARCH 15-19, 2019 /MENT DUE BY 1/4/2019) |
| STUDENT'S FULL NAME | AMT. PAID |
| TRAVELING PARENT'S FULL NAME | |
| ADDRESS | |
| CITY | STATE ZIP |
| PHONE | |

*All payments should be mailed to Thomas Tours, 2405 12th Avenue South, Nashville, TN 37204-2415